

**PONY
CLUB**



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CONSTITUTION OF THE
PLEASE TYPE BRANCH NAME HERE.
BRANCH / CENTRE / CENTRE PLUS
OF
THE SOUTH AFRICAN PONY CLUB

South African Pony Club Branch Constitution 2018

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1 OBJECTIVES

- 1.1 To encourage young people to ride and to learn to enjoy all kinds of sport connected with horses and riding.
- 1.2 To provide instruction in riding and horsemanship and to educate Members to look after and to take proper care of their animals.
- 1.3 To promote the highest ideals of sportsmanship, citizenship and loyalty to create strength of character and self-discipline.

2 MEMBERSHIP

- 2.1 Membership is open to boys and girls until the end of The Pony Club year in which the member attains twenty-five (25) years of age.
- 2.2 **Ordinary** members shall consist of boys and girls up to the end of the calendar year in which they turn 18.
- 2.3 **Associate** members shall consist of individuals who have attained the age of eighteen (18) years in the prior or earlier calendar year.
- 2.4 Members may belong to one Branch only, but Membership of any Branch of The Pony Club constitutes Membership of the Club as a whole and is freely transferable.
- 2.5 **Centre** members are those who ride at an equestrian facility and either do not own their own horse or pony or do not have the facilities to transport such horse or pony to a branch rally.
- 2.6 Centre members may belong concurrently to a branch, and then will pay both the centre and branch annual subscription.
- 2.7 **Centre Plus** members shall consist of individuals who ride or stable at an approved Pony Club Centre Plus and either do not own their own horse or pony or have limited facilities to transport such horse or pony to a branch rally but wish to compete at Inter Branch and Inter Regionals or attend any other outside rally or clinic.
- 2.8 **Assisted** members are individuals who have applied to a branch to become members but are experiencing financial constraints. Once the branch has satisfied itself that the member is unable to afford the prescribed fees, the branch may accept the individual as an assisted member, and the member will not be required to pay the prescribed joining fee nor the annual subscription.

3 BRANCH AND CENTRE ADMINISTRATION

- 3.1 The Branch shall be administered by a District Commissioner and a Committee.
- 3.2 The Centre and Centre Plus shall be administered by a representative of the riding centre, reporting to and working in conjunction with a representative from the Pony Club Region within which they fall. Activities of the centre are organised between the Centre Representative and the Pony Club Region Representative. A committee is not required to administer a centre.

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4 DISTRICT COMMISSIONER / CENTRE REPRESENTATIVE

- 4.1 The District Commissioner shall be elected by the local committee. An application to the Regional Committee shall be made in writing for the approval of the elected D.C.
- 4.2 No person who is financially interested in letting out or selling horses, or equestrian instruction or keeping liverys for personal profit will be eligible for appointment as a District Commissioner except in special circumstances which the Regional Committee in their absolute discretion will decide.
- 4.3 The above rule 4.2 applies as well to the appointment of the Centre or Centre Plus Representative.

5 BRANCH COMMITTEE

- 5.1 The District Commissioner shall constitute his/her Committee along the guidelines set out in The Pony Club Rules.

6 ANNUAL SUBSCRIPTION

- 6.1 Each member shall pay to the Branch or Centre Plus such annual subscriptions, as the National Committee shall from time to time decide.
- 6.2 Centre members pay half the National and Regional annual subscription.

7 FINANCE

- 7.1 The Committee of this Branch is hereby empowered to open such Bank accounts at any recognised financial institution as it may from time to time decide in the name of 'The [Click or tap here to enter text.](#) Branch of The South African Pony Club'. There must be at least two signatories to the bank account.
- 7.2 All payments, in whatever form, should be authorised by the Branch Treasurer and District Commissioner (or another Committee Member appointed for that purpose).
- 7.3 The Branch shall, once in each year, render to the Regional Committee a simple statement of assets and liabilities, income and expenditure, and an inventory list of trophies, movable property, stocks, etc.
- 7.4 The Branches shall, once in each year, render to the Regional Committee such Regional and National levies as National shall from time to time decide.
- 7.5 At any time, as requested by the Regional Committee, the Branch shall make available to the Regional Committee all banking and financial details.
- 7.6 The Branch must notify the Regional Committee of any changes to its bank details.
- 7.7 Levies collected by Centres or Centre Plus are paid directly to the Region / National. A bank account is not required by a centre. Should one be opened, it is opened in the name 'The [Click or tap here to enter text.](#) Centre of the South African Pony Club', and the rules pertaining to finances in clauses 7.1 to 7.5 above apply.
- 7.8 Centres and Centre Plus will be required, once a year, to render to the Regional Committee a simple statement of income and expenditure.

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8 GENERAL RULES AND REGULATIONS

- 8.1 The Branch, Centre, and Centre Plus shall operate within this Constitution and the Rules and Regulations of The South African Pony Club National Committee as laid down from time to time.
- 8.2 It is specifically noted that The South African Pony Club National Committee is affiliated to and constituted in terms of The Pony Club, as governed by the organisation and Rules of The Pony Club, as set out in The Pony Club Year Book (UK) and has adopted such rules and regulations, save and except where these have from time to time been amended for South African conditions.

9 CLOSURE OF BRANCH / CENTRE / CENTRE PLUS

- 9.1 If a Branch, Centre or Centre Plus, for whatever reason, ceases to exist, then its records (including membership records, minute books, financial records and any other significant documents), its funds and an inventory of all equipment or assets held, are to be handed over to the Regional Committee.

10 CONSTITUTION

- 10.1 Only the Regional Committee shall be empowered to change this Constitution in accordance with Clause 6 of The Regional Constitution.
- 10.2 Such amendment is not effective until it has been submitted to and approved by The National Committee of The South African Pony Club.
- 10.3 This constitution is the current standardised branch constitution as approved and signed off by the National Committee and Regional Committee.

Approved on the 9th April 2018

Approved and accepted by:

National Chairperson	:	Leann Morecroft-Davies
National Vice Chairperson	:	Cecile Watt
Western Cape Regional Chairperson	:	Cindy Muller
KZN Regional Chairperson	:	Melissa Boulind
Gauteng Regional Chairperson	:	Michéle MacKenzie

South African Pony Club Branch Constitution 2018

This constitution is accepted for and on behalf of the Click or tap here to enter text. Branch/Centre/Centre Plus of the South African Pony Club, on Click or tap to enter a date. by

Chairperson	Click or tap here to enter text.
Vice Chairperson	Click or tap here to enter text.
Secretary	Click or tap here to enter text.
Treasurer	Click or tap here to enter text.
Committee Member (s)	Click or tap here to enter text.
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