

NEW BRANCH/CENTRE/CENTRE PLUS INFORMATION AND APPLICATION FORM

REGION OF THE SOUTH AFRICAN PONY CLUB

BRANCH DETAILS

Branch/centre/centre plus name	
Name of branch District Commissioner or Centre/Centre Plus Liaison Representative	
Contact No.	
E-mail address	
Address where most rallies would be held	

Declaration

I, _____ (name of new branch DC or Centre/Centre Plus Liaison Representative) confirm that I have read the Constitution and the Rules and Regulations of the South African Pony Club. I confirm that together with my committee we will run our branch/centre/centre plus to the best of our ability under the guidelines and standards of the Pony Club. We confirm that all stock and funds accumulated remain the property of the Pony Club and as such will be returned in the case of the branch/centre/centre plus closing or no longer operating.

Signed _____ Date _____
District Commissioner / Centre Representative

Proposed Branch colours _____

(Please attach a picture) Branch/Centre/Centre Plus colours must be discussed with the Regional Committee.

Centre/Centre Plus Inspection – This needs to be completed prior to approval by the Regional Committee. Please advise a convenient day & time for this to be done.



BRANCH COMMITTEE DETAILS

TREASURER (Please note that the Treasurer must not be related to the DC or Liaison Representative)	
Name	
E-mail address	
Contact No.	
SECRETARY	
Name	
E-mail address	
Contact No.	
FURTHER COMMITTEE MEMBER (If applicable)	
Name	
E-mail address	
Contact No.	

Please submit this completed form to the Regional Chairperson who will present it at the next regional meeting for approval. The branch/centre/centre plus must be cleared with the Regional Chairperson before submission.

REGIONAL COMMITTEE APPROVAL

Once the branch/centre/centre plus has been recognised by the region, the Regional Chairperson will fill out the following section and forward the completed form to the branch/centre/centre plus applying.

Ihereby certify that the
..... branch/centre/centre plus of the South African Pony Club was
recognised by theRegion at a Regional Meeting held on
.....

Signed _____ Date _____

Regional Chairperson

(A copy of this approved application as well as a copy of the regional minutes showing acceptance has to be supplied so that the branch can open a bank account (with 2 signatories)).



ON APPROVAL

Once the new branch/centre/centre plus has been approved, please complete this form and return it to the Regional Secretary with the following documents.

1. Signed Branch/Centre/Centre Plus Constitution
2. Completed Inspection Form (Centre/Centre Plus)
3. Proof of bank account duly stamped by the bank

BANK ACCOUNT DETAILS

Please note:

1. The bank account must be made out in the name of the branch of the South African Pony Club. It must be opened with a minimum of two signatories
2. Centre/Centre Plus does not require a separate bank account. Finances will be run through the regional bank account (unless otherwise agreed to by the Regional Committee)

Name of Account Holder	
Name of Bank	
Branch Code	
Account Number	
Signatories	1. 2.